
COUNCIL

BULLETIN

Issue Number 09/20
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Compiled, designed and produced by
Member Services

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Epping Forest District Council
www.eppingforestdc.gov.uk



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnal Street Offices.
TBN	To be noted	HH	Homefield House
TBC	To be confirmed	ESC	Epping Sports Centre

Other venues are shown in full.

Week One: 9 March 2020 – 15 March 2020

Monday 9 March	11.30am 2.30pm 7.30pm	Councillor Portal Demonstration Licensing Committee Joint Meeting of Overview & Scrutiny Chairmen & Vice-Chairmen	CC CC CR1
Tuesday 10 March			
Wednesday 11 March	5.30pm	Councillor Portal Demonstration Area Planning Sub Committee West - Cancelled	CC
Thursday 12 March	5.30pm 7.00pm 7.00pm	Executive Briefing Constitution Working Group Council Housebuilding Cabinet Committee	CR1 CR2 CC
Friday 13 March			
Saturday 14 March			
Sunday 15 March			

Week Two: 16 March 2020 – 21 March 2020

Monday 16 March	7.30pm	Local Councils' Liaison Committee	CC
Tuesday 17 March	7.30pm	Overview & Scrutiny Committee	CC
Wednesday 18 March	7.30pm	District Development Management Committee	CC
Thursday 19 March	2.00pm 7.00pm	Leisure Management Contract Partnership Board Local High Streets Task and Finish Panel	CR1 CR2
Friday 20 March			
Saturday 21 March			
Sunday 22 March			

Week Three: 23 March 2020 – 29 March 2020

Monday 23 March	7.00pm	Audit and Governance Committee	CC
Tuesday 24 March	7.00pm	Stronger Place Select Committee	CC
Wednesday 25 March	6.30pm 7.30pm	Briefing - Area Planning Sub Committee South Area Planning Sub Committee South	CR1 CC
Thursday 26 March	7.00pm	Cabinet	CC
Friday 27 March			
Saturday 28 March			
Sunday 29 March			

Week Four: 30 March 2020 – 5 April 2020

Monday 30 March	5.00pm	Epping Forest Local Highways Panel	CR2
Tuesday 31 March	7.00pm	Joint Meeting of Development Management Chairmen & Vice-Chairmen	CR1
Wednesday 1 April	6.30pm 7.30pm	Briefing - Area Planning Sub Committee East Area Planning Sub Committee East	CR1 CC
Thursday 2 April	7.00pm	Asset Management and Economic Development Cabinet Committee	CC
Friday 3 April			
Saturday 4 April			
Sunday 5 April			

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CIId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

ECC Highways Portal

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

PART C - GENERAL INFORMATION

1. EPPING FOREST VERDERERS ELECTION - 26 FEBRUARY 2020

Following a nomination meeting for the election of Verderers on 24 February 2020 under the Epping Forest Act 1878 and 1880, a poll was demanded for the Northern Forest Parishes. The candidates that had been nominated for the election were;

Michael Robert Chapman
Ricki Gadsby
Paul Morris
Melissa Murphy

At the Council meeting on 25 February 2020 Councillor C C Pond asked who would be acting as proxy and casting a vote for Epping Forest District Council and if the person could advise who they would be voting for, as the vote was not a secret ballot.

The Vice-Chairman Councillor Helen Kane advised that she would be voting and that following consultation with other Members, the candidates chosen for the Council's proxy vote were as follows;

Michael Chapman
Paul Morris.

The newly-appointed Verderers would take office by the 25 March 2020.

2. COUNCILLOR PORTAL DEMONSTRATION REMINDER

Members are reminded that they are invited to a demonstration of the new Councillor Portal.

These demonstrations will take place on 9 March 11.30-12.30 with a repeat session on 11 of March is 5.30 to 6.30pm. These sessions will take place in the Council Chamber.

Please confirm your attendance to MemberContact@eppingforestdc.gov.uk

3. LOCAL MENTAL HEALTH SERVICES - EXTERNAL SCRUTINY

Ms Stephanie Rae, the Associate Director for West Essex Mental Health Services, has agreed to attend the Overview & Scrutiny meeting scheduled for 17 March 2020 for the external scrutiny of local mental health services.

The Committee had previously identified the following key issues to be scrutinised in respect of the provision of local mental health services:

- (a) how issues of isolation within the local population, particularly amongst older residents, were addressed through the provision of local mental services;
- (b) how apparent mental health concerns amongst local students could be referred to service providers by primary and secondary schools in the Epping Forest District and how quickly such referrals could expect to be assessed;
- (c) Whether funding for local mental health services was being maintained or increased by the Clinical Commissioning Group, at a time when the mental health sector appeared to be under increasing pressure; and
- (d) How Epping Forest District Council could work effectively with the CCG and the NHS Trust to support the provision of local mental health services and how the CCG and NHS Trust intended to engage with this Council to ensure the best level of service provision to local residents.

Ms Rae has advised that her organisation EPUT (Essex Partnership University Trust) does not provide children's mental health services, so item (b) above can not be covered at the meeting on 17 March 2020. However, she can provide the Council with a contact if Members would like to examine these issues in the future.

If there are any other key local mental health issues that Members would like to cover at this meeting then please let me know by the end of next week (Friday 13 March 2020) so that Ms Rae can attend the meeting suitably prepared.

(Further information: Gary Woodhall ext 4470)

4. CHAIRMAN'S DIARY (Pages 11 - 12)

Please see attached.

LICENSING ACT 2003

None this week

PLANNING

1. Appeals Lodged

EPF/0289/19 – Carpenters High Road Thornwood Epping CM16 6LR - Erection of a two storey dwelling house. (Revised application to EPF/1525/18) – Written reps- Sukhi Dhadwar ext. 4597

EPF/2708/18 – High House Farm, Stapleford Road Stapleford Abbotts RM4 1EJ - Construction of 27 new dwellings, including 7 affordable dwellings, with associated infrastructure, parking, public open space and landscaping – Hearing – Ian Ansell ext. 4481

2. Forthcoming Planning Inquiries/Hearings -

Hearing – 8th and 9th July 2020 – EPF/3174/18 – Old Epping Laundry Site Bower Hill Epping CM16 7AD - Demolition of existing buildings and the erection of 58 no. residential units split between four blocks, along with internal landscaping and associated car and cycle parking – Sukhi Dhadwar ext. 4597

3. Enforcement Appeals

None this week

4. Appeal Decisions

None this week

5. Tree Preservation Orders

TPO/EPF/12/19 – 91 Queens Road, Buckhurst Hill – Confirmed 25th February 2020

TPO/EPF/13/19 – Loughton Club, 8 Station Road, Loughton – Confirmed 26th February 2020

TPO/EPF/14/19 – Land at Orchard Way, Chigwell (rear of 11 Whitehall Close, Chigwell) – Confirmed 26th February 2020

TPO/EPF/16/19 – 7 Staples Road, Loughton – Confirmed 26th February 2020

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

Agenda Item 4

Chairman's Events February

Date	Event	Venue	Attending
Friday 6 March	Grant Aid Celebration	Civic Offices	Chairman and Vice Chairman
Friday 6 March	Rochford Civic Dinner	The Lawn, Rochford	Chairman
Friday 13 March	Official Opening	Burton Road, Loughton	Chairman
Friday 13 March	Harlow Civic Dinner	Canons Brook Golf Club	Chairman
Sunday 15 March	Broxbourne Civic Service	St Catherine's & St Pauls Church, Hoddesdon	Chairman
Friday 20 March	Civic Awards	Waltham Abbey Marriott Hotel	
Saturday 21 March	Ware Town Council Civic Dinner	Ware Priory	Chairman
Tuesday 24 March	Youth Council Elections Results	Civic Offices	Chairman
Thursday 26 March	Visit to 56 Squadron	RAF Waddington	Chairman
Friday 27 March	A Night at the Museum	Braintree Museum	Chairman
Tuesday 31 March	Motiv8	New City College, Loughton	Chairman

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EPPING FOREST DISTRICT COUNCIL

Notification of Call-In of Portfolio Holder Decision under Paragraphs 45-52 of Article 6 (Overview & Scrutiny) of the Constitution

This form must be signed and completed and the original returned to the Proper Officer in person no later than the fifth working day following the publication of the decision to be called-in

Decision to be called-in:
Decision reference:
Portfolio:
Description of decision:
Reason for call-in

Members requesting call-in
(3 members of the Overview and Scrutiny Committee or 5 other members)

Members Name:	Signed:
Lead member:	
Office Use Only: Date Received:	

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